

NOTICE OF SPECIAL BOARD OF FINANCE MEETING

7:00 PM MAY 27, 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/81586323857?pwd=aGo4T3krMlM5eDlkWWY1UW1PRDM3UT09>

Meeting ID: 815 8632 3857 Password: 959957

One tap mobile +16465588656,,81586323857#,,1#,959957# US (New York)

Dial by your location: +1 646 558 8656 US (New York)

Meeting ID: 815 8632 3857 Password: 959957

The electors of the TOWN OF CHESTER, CT and all other citizens qualified to vote in town meetings of the said TOWN OF CHESTER are hereby notified and warned that, in accordance with Governor Lamont's Executive Orders 7B, 7I, 7S, 7CC and 7HH, along with the authorization of the Chester Board of Selectmen, this Special Board of Finance Meeting is being held in lieu of Town Meeting in order to consider and adopt a budget for fiscal year 2020-2021 and set a mill rate accordingly.

This action is deemed necessary to permit the orderly operation of the municipality and is due to the need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, and is necessary for the protection of persons and property within the Town of Chester.

1. Call to Order and Seating of Members
2. Audience of Citizens
3. Consideration and Discussion of FY20/21 Proposed Budget
4. Vote to approve FY 20/21 Budget, to include the following items:
 - a. To select the method of payment and due date of installments of property taxes in keeping with CT General Statutes 12-143 as follows:
 - 1) Real estate taxes due in two halves, first half due July 1, 2020 and the second half due January 1, 2021
 - 2) All motor vehicle bills due in one payment on July 1, 2020
 - 3) All motor vehicle supplement bills due in one payment on January 1, 2021
 - 4) Minimum interest charge of \$2.00
 - 5) Negate all bills under \$5.00
 - b. To adopt a budget for the Town of Chester for fiscal year July 1, 2020 through June 30, 2021 an amount totaling \$14,552,018, as recommended by the Board of Finance.
 - c. To adopt a five year Capital Budget, as recommended by the Board of Finance.
 - d. To authorize the First Selectman and Treasurer to borrow such sums of money from time to time as may be necessary to defray expenses of the Town in accordance with authorized appropriations of fiscal year ending June 30, 2021.
 - e. To authorize the following General Fund transfer, as recommended by the Board of Finance:

| | | | |
|------|-------------------|--|-----------|
| From | 10-01-13-1000-125 | Board of Finance – General Contingency | \$ 52,000 |
| From | 10-02-30-1160-104 | Highway – Winter Maint. – Overtime Payroll | \$ 12,789 |
| From | 10-02-30-1160-365 | Highway – Winter Maint. – Outside Contractor | \$ 47,211 |
| From | 10-03-45-1000-117 | Police Protection – Resident Trooper | \$ 25,000 |
| From | 10-05-55-1000-325 | Employee Benefits – Medical Insurance | \$ 25,000 |
| To | 10-05-62-1000-150 | Capital Non-Recurring | \$162,000 |

f. To authorize the following Capital transfer, as recommended by the Board of Finance:

| | | | |
|------|-------------------|---|-----------|
| From | 20-00-01-0000-007 | Board of Selectmen – Assigned | \$162,000 |
| To | 20-00-31-0000-446 | Infrastructure – Road/Sidewalk/Bridge Repairs | \$162,000 |

g. To authorize the following Capital transfer, as recommended by the Board of Finance:

| | | | |
|------|-------------------|-------------------------------|----------|
| From | 20-00-01-0000-007 | Board of Selectmen – Assigned | \$ 3,000 |
| To | 20-00-31-0000-456 | Infrastructure – Tree Removal | \$ 3,000 |

h. To authorize the following Capital transfer, as recommended by the Board of Finance:

| | | | |
|------|-------------------|---|-----------|
| From | 20-00-01-0000-007 | Board of Selectmen – Assigned | \$243,548 |
| To | 20-00-31-0000-446 | Infrastructure – Road/Sidewalk/Bridge Repairs | \$243,548 |

i. To authorize the expenditure of \$22,000 from the Capital Fund – Cedar Lake/Watershed 20-00-01-0000-042, as recommended by the Board of Finance.

j. To authorize the expenditure of \$22,000 from the Capital Fund – Town Hall Computer Replacement line item # 20-00-01-0000-092, as recommended by the Board of Finance.

k. To authorize the expenditure of \$20,000 from the Capital Fund – Main Street Project line item #20-00-31-0000-048, as recommended by the Board of Finance.

l. To authorize the expenditure of \$443,548 from the Capital Fund – Road/Sidewalk/Bridge Repairs lineitem # 20-00-31-0000-446, as recommended by the Board of Finance.

m. To authorize the expenditure of \$8,000 from the Capital Fund – North Quarter Park/Playground line item # 20-00-31-0000-454, as recommended by the Board of Finance.

n. To authorize the expenditure of \$70,000 from the Capital Fund – Tree Removal line item # 20-00-31-0000-456, as recommended by the Board of Finance.

o. To authorize the expenditure of \$55,000 from the Capital Fund – NRCS Matching Funds 20-00-31-0000-458, as recommended by the Board of Finance.

- p. To authorize the expenditure of \$25,000 from the Capital Fund – Chester Creek Dredging 20-00-31-0000-460, as recommended by the Board of Finance.
 - q. To authorize the expenditure of \$44,000 from the Capital Fund – Town Buildings – Repairs/Code Compliance line item # 20-00-36-0000-065, as recommended by the Board of Finance.
 - r. To authorize the expenditure of \$95,000 from the Capital Fund – Fire – Truck Replacement line item # 20-00-42-0000-062, as recommended by the Board of Finance.
 - s. To authorize the expenditure of \$35,000 from the Capital Fund – Fire – Equipment Replacement line item # 20-00-42-0000-235, as recommended by the Board of Finance.
 - t. To authorize the expenditure of \$55,000 from the Capital Fund – School – Oil Tank Replacement line item # 20-00-90-0000-062, as recommended by the Board of Finance.
 - u. To authorize the expenditure of \$10,000 from the Capital Fund – School – Building Rehab & Enhancement line item #20-00-90-0000-090, as recommended by the Board of Finance.
5. To authorize the First Selectwoman to enter into an agreement for a Connecticut Energy Fund loan of up to \$26,000.00 at the interest rate of 0% for a four year term to fund the cost of LED lighting retrofits at the Chester Elementary School, as recommended by the Board of Selectmen. Information about the Energy Fund Loan is available in the Selectman’s office. The Town of Chester will realize a total net cost of approximately \$265.00 per year during the loan period after conservation incentives available through EnergizeCT, but will realize an overall cost savings of approximately \$6,000 per year once the loan period ends.
 6. To authorize the First Selectwoman to enter into a contract with Earthlight Solar and Energy Solutions to replace lights in the Chester Elementary School with LED (light emitting diode) fixtures as recommended by the Board of Selectmen.
 7. Vote to set mill rate for taxes for fiscal year 2020-2021.
 8. Adjourn