



Notice of Regular Meeting
CHESTER BOARD OF FINANCE

September 16, 2021 at 7:00 PM Zoom meeting

Call to order

- Welcome and Introduction
- Seating of Full Members
- Seating of Alternate members
- Approval of minutes – July 29, 2021 and August 19, 2021
 - Aug. 19, 2021 corrections - attached

Audience of Citizens

New Business

- Preparation of Meeting minutes - tbd
- Review “Financial and Accounting Policy and Procedures Manual” for any updates and vote for approval by October meeting - consideration of areas for review - index attached
- Discussion – New software for enhanced reporting vs. in house support – review of ad hoc reports – attached (3)
- American Rescue Plan Act (ARPA) approx. \$623,000 annually – policy, process and possible projects - attached

Reports:

- Noteworthy updates
- Monthly Financials
- First Selectwoman’s Report

Open items in old business and follow-up

- a) Update on Chester’s Audit report – Recommendations to Management
 - Town Clerk App – pending new floor design

Audience of Citizens

Adjourn

Attachments:

- *Corrections for August 19, 2021 meeting minutes*
- *Index of ‘Finance and Accounting Policy and Procedures Manual’*
- *Ad hoc reports: Budget, Educ, Chester and Towns*
- *ARPA List of projects*

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