

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF CHESTER, CONNECTICUT  
BOARD OF SELECTMEN  
REGULAR MEETING  
Wednesday, November 10, 2021  
ZOOM Meeting

CALL TO ORDER

First Selectwoman Gister called the meeting to order at 7:00 p.m. In attendance included First Selectwoman Gister, Selectwoman Janecek, Selectman Englert, Bettie Perreault, and Terri Englert, John Schroeder, and Elizabeth Reinhart.

Note – there will be no Executive Session this evening as noted on the agenda.

AUDIENCE OF CITIZENS – None.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Lauren reported that it is appropriate to re-appoint individuals prior to their terms expiring, provided that individual is still interested in serving on a Board/Commission. She continued that the BOF is “collecting” names of candidates to fill the vacancies on the BOF.

Charlene Janecek made a motion to re-appoint John Divis, Bettie Perreault, Bob Quale to 4-year terms (11/16 /21 to 11/18/25) on the Board of Fire Commissioners. Tom Englert seconded the motion. The motion passed unanimously.

Charlene Janecek made a motion to re-appoint Whitey Wilson, Bettie Perreault, Rick Schriver and Catherine Merola to 2-year terms (11/16 /21 to 11/21/23) on the Citation Review Board. Tom Englert seconded the motion. The motion passed unanimously.

Note – one vacancy remains on the Citation Review Board.

Tom Englert made a motion to re-appoint Meredith Devaney to a 6-year term (10/3/21 through 10/3/26) on the Harbor Management Commission. Charlene Janecek seconded the motion. The motion passed unanimously.

Charlene Janecek made a motion to re-appoint Scott Mills to a 2-year term (11/16/21 to 11/21/23) as the Tree Warden. Lauren Gister seconded the motion. The motion passed unanimously.

Charlene Janecek made a motion to re-appoint Ed Meehan and Sam Chorches to 4-year terms (11/16/21 through 11/18/25) on the WPCA. Tom Englert seconded the motion. The motion passed unanimously.

Note that Ed Ward has resigned from the WPCA.

Currently, there are vacancies on the following Boards/Commissions (excluding BOE and BOF): Cedar Lake Watershed, Citation Review Board, Harbor Management Commission, Inland Wetland Commission, EDC, Park & Rec., Retirement, WPCA, Middlesex County Revitalization Committee (Chester Rep.), and a Veteran’s Rep. (note, does not need to be a Veteran)

The Town wide e-mail will include a list of Board/Commission openings.

#### REVISION TO BUILDING RECORDS ORDINANCE RE: FEES

A copy of the draft Revision to Building Records Ordinance (Fees) was included in the BOS packet and screen-shared. This revision will need Town Meeting approval.

Adjustments to Building and Fire Marshal fees has already been approved; however, the “old” Building Dept. Ordinance included “fees”.

Charlene Janecek made a motion to approve and forward to a Town Meeting for further action, the revised Ordinance as presented. Tom Englert seconded the motion. Discussion followed.

Charlene Janecek made a motion to amend the above motion and approve the Ordinance as follows, and forward to a Town Meeting for further action: “c - There shall accompany the application a fee as set by the BOS. Any changes to the fee schedule shall be designated by the BOS and shall take effect upon approval by the BOS. The Town Building Official shall designate a fee schedule for the purposes of assessing fees associated with the processing of building, electrical and other permits, plan reviews, and certificates of occupancy”.

Items for Town Meeting approval include: Garbage Ordinance, Cedar Lake Ordinance, Building Dept (fees), ARPA, clarification BOF alt. appointments. The Town Meeting will be scheduled ASAP.

#### NEXT STEPS – Skyview

To date, Atlas has not responded to requests relative to funds needed for a Phase II assessment of the Skyview property. Lauren and Charlene will follow-up with Atlas personnel and report back to the BOS for further discussion.

#### SELECTMEN REPORTS

Charlene reported that volunteers have begun to call residents relative to Covid-19; i.e., booster shots. This information will be included in the town wide email. Note that the state’s positivity rate has increased.

Lauren reported:

- Joy O’Brien has been hired as the Assessor Clerk and Land Use Clerk. She will work part-time, beginning the week of 11/15/21, Monday/Tuesday and Wednesday.
- An individual is interested in establishing a restaurant at the Organom location (Pete Keyhais property/Rte. 154). She has met with Zoning and the Building Official relative to restrictions on the property and appropriate applications.
- Town Hall will be closed in honor of Veteran’s Day (11/11). A ceremony is scheduled at the Veteran’s Memorial at 10:45 a.m. It is the 100<sup>th</sup> anniversary of the Tomb of the Unknown Soldier. The church bells will ring at 11 a.m.
- Clarification – town wide email - speeding – note that the email was asking people to slow down. The police are still issuing violations for speeding infractions. Dog walkers were reminded to wear reflective clothing; especially since the clocks have been turned back and it is getting dark earlier.

Tom Englert made a motion to add to the agenda approval of the minutes from the Joint BOS/BOF meeting dated 11/1/21. Charlene Janecek seconded the motion. The motion passed unanimously.

Tom Englert made a motion to approve the minutes from the Joint BOS/BOF meeting dated 11/1/21. Charlene Janecek seconded the motion. The motion passed unanimously.

Note that the First Selectwoman directed the Board Clerk to provide specific details to the minutes.

AUDIENCE OF CITIZENS – None.

EXECUTIVE SESSION – None.

ADJOURNMENT

Charlene Janecek made a motion to adjourn the meeting at 7:47 p.m. Lauren Gister seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski  
Clerk