



Notice of Regular Meeting
CHESTER BOARD OF FINANCE
December 16, 2021 at 7:00 PM
Live meeting at Town Hall, second floor

Call to order

- Welcome and Introduction
- Seating of Full Members
- Seating of Alternate members

Audience of Citizens

New Business

- Annual Report Dedication
- Dates for 2022 Meetings (budget meetings and education meetings to be added)
- Presentation – Overview of financials; tax consequences

Continued Business

- American Rescue Plan Act (ARPA)
- Preparation of Meeting minutes – Dec, A Gardner, Jan, TBD
- Areas of responsibility for BoF members

Reports:

- Noteworthy updates
- Monthly Financials
- First Selectwoman's Report

Approval of minutes:

- Nov.18 meeting minutes, Dec.9 Special Meeting minutes

Open items in old business and follow-up

- Update on Chester's Audit report – Recommendations to Management
- Town Clerk App – pending new floor design
- Review "Financial and Accounting Policy and Procedures Manual" for any updates and vote for approval by October meeting - status – on hold
- Discussion – New software for enhanced reporting vs. in house support – review of ad hoc reports – status – On hold

Audience of Citizens

Adjourn

Town of Chester
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Chester, CT 06412



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Attachments:

- *Meeting Minutes: Nov. 18, 2021, Special Mtg. Dec. 9, 2021.*
- *Monthly Financials*

Prepared by Richard Nygard