



**REVISED Notice of Regular Meeting**  
**CHESTER BOARD OF FINANCE**  
**January 20, 2022, at 7:00 PM**  
**Meeting by Zoom**

**Call to order**

- Welcome and Introduction
- Seating of Full Members
- Seating of Alternate members

**Audience of Citizens**

**New Business**

- Election of Vice Chair of Board of Finance
- Approval of Regular Meeting Schedule for Board of Finance for 2022

**Continued Business**

- American Rescue Plan Act (ARPA)
- Preparation of Meeting minutes – Jan, Steve Cline, Feb, TBD
- Areas of responsibility for BoF members

**Reports:**

- Monthly Financials
- First Selectwoman's Report

**Approval of minutes:**

- December 16 Meeting Minutes

**Open items in old business and follow-up**

- Update on Chester's Audit report – Recommendations to Management
- Town Clerk App – pending new floor design
- Review "Financial and Accounting Policy and Procedures Manual" for any updates
- Discussion – New software for enhanced reporting vs. in house support – review of ad hoc reports – status – On hold

**Audience of Citizens**

**Adjourn**

**Town of Chester**  
203 Middlesex Avenue  
Chester, CT 06412



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*Attachments:*

- *Meeting Minutes: December 16, 2021, Joint Meeting*
- *Monthly Financials*
- *Schedule of Regular Meetings for BoF, 2022*

*Prepared by Richard Nygard*

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/86142318909?pwd=azVYMk1qSmNKS1owbkJkbTVCV0lFZz09>**

**Meeting ID: 861 4231 8909**

**Passcode: 670566**

**One tap mobile**

**+13017158592,,86142318909#,,,,\*670566# US**

**Dial by your location**

**+1 646 558 8656 US (New York)**

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