

Chester Board of Fire Commissioners
Minutes – SPECIAL MEETING, February 2, 2022
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The Chester Board of Fire Commissioners held a special meeting on Wednesday, February 2, 2022 via ZOOM. In attendance were Bob Bandzes, Bob Quale, Bettie Perreault and Rick Schreiber. Ex-officio member attending via ZOOM were Chief James Grzybowski, Fire Marshal Dick Leighton and Assistant Chief Charles Greeney,

Item 1: Call to Order and Roll Call

Chair Bettie Perreault called the meeting to order at 6:01 P.M. followed by roll call of those present.

Item 2: Review of Proposed 2022 – 2023 Budgets

- a. 2022-2023 Fire Department Budget: Chief Grzybowski reviewed, in detail, the proposed budget for the operation of the Fire Department and ambulance service. The budget document had been circulated to Commissioners prior to the meeting and was also shown via ZOOM during the discussion. The proposed budget provided details of each item that either an increase or decrease in requested amounts that varied from the current fiscal year budget. Estimated reimbursement in connection with ambulance service was noted as it effectively reduces the cost of expenditures for Department operations. (Reimbursement income is not classified as a revenue generator as it is based solely on services provided) Capital Expenditure requests were also explained in detail. Questions from Commissioners were answered with explanations and details.
- b. 2022-2023 Fire Marshal Budget: Fire Marshal Leighton reviewed the proposed budget for the operation of the Office of Fire Marshal, with explanations given for all changes from the current fiscal year. It was noted, where appropriate, that requests had been adjusted to reflect current rates established by other governmental agencies, and that a single copy of publications required by both Fire Marshal and Building Official would be used by both positions

Item 4. Approval of Proposed 2022 – 2023 Budgets

Members reviewed the proposed budget information provided for both the Fire Department and Office of Fire Marshal and had no additional questions.

On Motion made by Rick Schreiber, seconded by Bob Quale, the proposed budget for the Fire Department and ambulance service in the amount of \$404,605 and the accompanying requests for Capital Expenditure items, and the proposed budget for the Office of Fire Marshal in the amount of \$32,075 were unanimously approved to be forwarded to the Board of Selectmen and Board of Finance.

Item 5. Adjournment:

There being no further business to transact, the meeting was adjourned at 6:41 P.M.

Respectfully submitted,

Bettie Perreault, Chair