

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOF MEETING

TOWN OF CHESTER, CONNECTICUT
BOARD OF Finance
SPECIAL MEETING
Thursday, July 28, 2022
Town Hall Community Room

CALL TO ORDER

Vice Chairman O'Hare called the meeting to order at 7:05 p.m. In attendance included John O'Hare, Deb Vilcheck, Bill Bernhart, Andrew Gardner, Steve Cline (seated for Mike Joplin), Michael Jordan, John Chillock, Aaron Rubin, Press and First Selectwoman Janecek.

VICE CHAIRMAN ADDRESSES THE BOARD

Vice Chairman O'Hare reported that several seats on the BOF need to be filled. In addition, a Chairman, Vice Chairman and Clerk need to be appointed.

VOTE TO FILL VACANCIES

John Chillock made a motion to appoint Roger LeBreck as a BOF alternate. Andrew Gardner seconded the motion. The motion passed unanimously.

Andrew Gardner made a motion to appoint Steve Cline to a full seat on the BOF. Deb Vilcheck seconded the motion. The motion passed unanimously.

A motion was made to elect John O'Hare as Chairman of the BOF. Deb Vilcheck seconded the motion. The motion passed unanimously.

Bill Bernhart made a motion to table the election of a BOF Clerk and Vice Chair. The motion was seconded and passed unanimously.

VOTE TO TRANSFER FUNDS

John O'Hare made a motion to transfer the amount of \$105,000.00 from 20-00-31-0000-462 WIFI to 20-00-36-0000-065 Town Buildings-Repairs/Code Compliance (\$104,475) and 20-00-01-0000-007 Assigned (\$25) and to forward to a Town Meeting for further action. Deb Vilcheck seconded the motion. The motion passed unanimously.

Deb Vilcheck made a motion to authorize the expenditure of \$104,475 from the Capital Fund Town Buildings-Repairs/Code Compliance line item #20-00-36-0000-065 for the environmental assessment project at 59 Winthrop Road (grant is 100% reimbursable) and forward to a Town meeting for further action. Andrew Gardner seconded the motion. The motion passed unanimously.

DISCUSS FINANCIALS

A copy of the Town's financials was included in the BOS packet and discussed. Peter Evankow will be invited to the next BOF meeting for further discussion.

DISCUSS WAR MEMORIAL REQUEST FOR \$25,000

It was recommended that War Memorial funding (\$25,000) be discussed during the “normal” budget cycle.

FIRST SELECTWOMAN’S REPORT

Char reported:

- The BOS took the following action on ARPA requests:
 - Denied – Land Use digitalization project
 - Denied – Merchant’s request for marketing
 - Approved – Chester Hose Communications
 - Approved – Old Saybrook Estuary Center – expanded Social Worker hours
 - Approved – Land Trust – 5-year plan - weed eradication and maintenance of property

The approved ARPA requests will be discussed at the August BOF meeting.

NEW BUSINESS – None.

AUDIENCE OF CITIZENS – None.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:10 p.m. Deb Vilcheck seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski
Clerk