



CHESTER ECONOMIC DEVELOPMENT COMMISSION

Special Meeting Minutes- DRAFT

November 2, 2022 at 4:00PM

Location: Chester Town Office Meeting Room

**1. Call to Order / Roll Call**

Meeting called to order at 4:03. Attending: Pat Bandzes and Carlie Dailey. Audience: Brian Dailey

**2. Approval of 10/17/22 draft minutes**

Pat Bandzes provided edits that were accepted as the final version and approved. Motion: Carlie, Second: Pat. Approved.

**3. Master Plan for Public Facilities/Convenience (Jon):**

**Vote** to approve contact with boards and commissions to determine support to proceed with a coordinate approach.

Jon presented two edits to the past two pages that include sections intending to address and specify the use of funds into two categories: one-time, non-recurring expenses and ongoing maintenance expenses. Another section addresses the categories of potential funding that might move projects from concept to completion. The purpose of having a coordinated plan is for everyone to understand and either support, modify or deny specific initiatives for the benefit of the Chester Community. If the community wants some of these projects to advance, the thinking is that we might make more progress if they are part of a time-phased overall plan.

Pat added that the plan can be implemented in chunks over time or when Charlene hears of money to be spent for shovel-ready projects, we are ready with some or all of the Plan.

Motion to agree with the concept of an integrated planned approach toward enhancing our public facilities as presented in the powerpoint with the edits discussed:

Motion: Carlie, Second: Pat. Approved.

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Next step: Jon to contact Charlene and John O'Hare to discuss this concept for BOS and BOF approval. Then, contact all interested/impacted Commissions and Committees to understand interest.

**4. Community volunteerism and leadership initiative (Jon):**

Review and approve the conceptual plan as outlined in 10/17/22 EDC materials. **Vote** to approve the allocation of funds from either the EDC budget or in discussion with the BOF and BOS, find alternative funding.

Motion to approve: Carlie: Second: Pat Approved  
Jon to follow up

**5. EDC Mail List (Carlie):**

Discuss the categories of information that will define the database we seek. Carlie discussed the need to define the categories and sources of information that we need. Jon mentioned a list of EDC contacts within RiverCOG's 19 or so towns. He will forward the list to Carlie. Pat mentioned that Megan at RiverCOG might have an updated list.

**6. DRAFT EDC annual report for 2021-2022 (Jon):**

Review, edits and **vote** for approved submission. Pat provided edits that were approved as presented.

Motion: Pat, Second: Carlie. Approved

**7. Audience of citizens:**

None

**8. Adjournment:**

Motion: Pat, Second: Carlie. Approved  
Meeting adjourned at 4:31PM

Respectfully submitted by,  
Jon Joslow, Chair